

**THIS FORM MUST INCLUDE AN AUTHORIZED RGA NUMBER IN ORDER TO RETURN PARTS**

To receive your RGA number, complete this form and email to office@dpausa.com or fax to 818-765-1412

**Return Goods  
Authorization Request  
Form**

**Return Product to:**  
DPA Inc.  
13162 Leadwell St.  
N. Hollywood, CA  
91605, USA

**INSTRUCTIONS:**

1. All returns require a valid RGA #
2. Write the RGA on the outside of the package and include a copy of this form in the box.
3. Complete all information required on this form. Lack of information will result in delay in processing your return/credit.
4. Non-Warranty product must be un-used in original condition to receive full credit.
5. Make sure the package is securely packed.

**RG A #**

**Invoice No.**

**Company Name**

**City / State / Country**

**Contact Name**

**E-mail**

QTY	Part Number	Description	Reason for return	Action Requested
			Wrong Part Received	Warranty return for credit
			Wrong Part Ordered	Warranty Exchange
			Defective Part	Return for Credit – New unused parts only
			Incorrect Quantity	
			Other	

**Terms and Conditions:** Customer agrees that DPA Inc shall not be liable for any goods returned on an RGA/RMA that are lost or damaged in transit. All returns must be securely packed and insured. Customer is also responsible for filing freight claims with carrier for parts shipped and are lost or damaged during transit. Product ordered in error and all special orders will be subject to a 20% restocking fee. The customer will be billed for advance replacement and warranty parts pending evaluation after receipt of parts. The act of returning goods to DPA Inc. indicates the customer agrees to the terms and conditions as stated on this form. Please contact DPA at 1-877-877-7919 for any questions. We reserve the right to refuse any return.

